



## Interview Evaluation Sheet

Use of this form is optional. This form does not need to be returned to IREX following the interviews.

**Name of Applicant:** *(Last Name, First Name)* \_\_\_\_\_

**Citizenship:** \_\_\_\_\_

**Residency:** \_\_\_\_\_

**First Choice Track:** \_\_\_\_\_

### *Instructions*

Assign each applicant a score of 1-5 (1 is low, 5 is high) for each of the five criteria, for a possible high score of 25. You may find it useful to use half increments if helpful to differentiate top candidates. Refer to the reader rubric for guidance on scoring criteria. In addition to the numerical score, please make notes to help your post draft concise interview comments, which are required when submitting your post's slate.

**Does the applicant currently work in the national capital?**

- Yes       No

**What is the applicant's current work location?**

- Major City     Other City or Town     Rural Area

### *Interview Scores*

**1. Proven record of leadership and accomplishment in business or entrepreneurship, civic engagement, or public/government service.**

- Exceptional (5)     Strong (4)     Fair (3)     Poor (2)     Non-Competitive (1)

**2. Demonstrated commitment to public or community service, volunteerism, or mentorship.**

- Exceptional (5)     Strong (4)     Fair (3)     Poor (2)     Non-Competitive (1)

**3. Demonstrated ability to work cooperatively in diverse groups and to respect the opinions of others.**

- Exceptional (5)     Strong (4)     Fair (3)     Poor (2)     Non-Competitive (1)

**4. Demonstrated knowledge of, interest in, and professional experience in the preferred/selected track.**

- Exceptional (5)     Strong (4)     Fair (3)     Poor (2)     Non-Competitive (1)



**5. Demonstrated commitment to return to Sub-Saharan Africa and contribute skills and talents to build and serve their community.**

- Exceptional (5)     Strong (4)     Fair (3)     Poor (2)     Non-Competitive (1)

**Questions 1-5** Total number of points: \_\_\_\_\_ / 25

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*English Language Assessment*

**Rank the applicant's English communication abilities based on the English Language Proficiency Scale.**

- Very Advanced (5)     Advanced (4)     Intermediate (3)     Novice (2)     Absolute Beginner (1)

**English Score** Total number of points: \_\_\_\_\_ / 5

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*Optional Professional Development Experience (PDE)*

**Rank the applicant's fitness for a PDE using the criteria outlined in the Post Selection Handbook.**

*Only complete for candidates who applied for the PDE.*

- 5     4     3     2     1     N/A

**PDE Score** Total number of points: \_\_\_\_\_ / 5

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*Recommendation*

**Recommendation for the Mandela Washington Fellowship**

- Highly Recommend     Recommend     Do Not Recommend

**Recommendation for PDE**

- Highly Recommend     Recommend     Do Not Recommend

**Comments\***

\* In the **Post Slate** spreadsheet, please include concise (3-4 sentences) comments about each candidate you put forward. Please also comment, as relevant, on candidates' former U.S. experiences and how they would still benefit from their participation in the Fellowship. These comments will be used in the selection and placement process that takes place in Washington, D.C.